



Undergraduate Research Society: Proposal

FELLOWSHIP APPLICATION PROCESS

Students submit an application through CampusLink that requires them to provide the following information:

1. *Name/Email/M-Number*
2. *Majors/Minors/Certificates*
3. *Research Advisor Name/Email/Department*
4. *Department Head **OR** Undergraduate Director **AND** Business Administrator of Research Department Name/Email*
5. *Confirmation that the Department Head/Undergraduate Director **AND** Business Administrator is willing to receive and allocate Fellowship to Student (after receiving receipts to confirm expenses were incurred)*
6. *Research Summary, broken into 4 short-answer prompts:*
 - a. *Title of Research Project*
 - b. *Main Research Question(s): 1-2 sentences*
 - c. *General Research Strategy: 1-2 sentences*
 - d. *New Knowledge/Understanding or Creative/Technical Innovation Produced (or Anticipated)*
7. *Type of Research Activity Fellowship Will Support (choose from Supplies, Conference Travel, Publication, Travel to Field Site, Other)*
 - a. *If "Other", please explain.*
8. *Funding Amount Requested (up to \$700)*
9. *Estimated Budget (list each item needed and estimated cost of each item; do not include items covered by other sources)*
10. *Additional Comments by Student or Supporting Documents (e.g., "Anything else you would like to share to support your request?")*

*For any questions regarding the application, reach out to Dr. Megan Lamkin at lamkinmk@ucmail.uc.edu.